

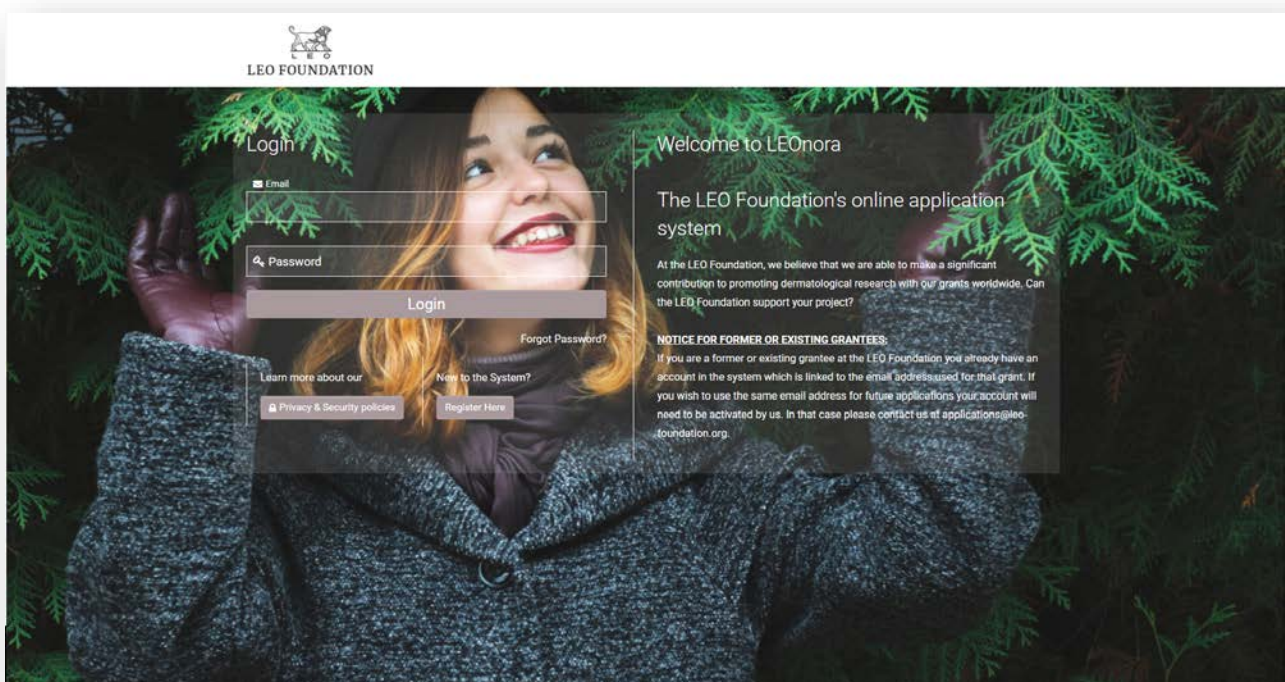
# Application Guide

## – LEO Foundation Awards

This guide is meant to assist applicants in addressing the essential steps when applying for Awards at the LEO Foundation.

As a first step please read about the Awards on the [homepage](#) and pay particular attention to the objectives of the Awards and the eligibility criteria. We also recommend that you read the [Award Terms](#) carefully to ensure that you and your host organization can comply with the conditions set forth herein.

Next, please log in to the application system here: [https://leo-foundation.smartsimple.ie/s\\_Login.jsp](https://leo-foundation.smartsimple.ie/s_Login.jsp)



If you access the system for the first time you will need to create a user account and fill in all mandatory information before you can apply. Otherwise, just log in with your existing credentials. Remember that your password will need renewal every 90 days.

Once you have completed your user account profile you can create applications for any open Award calls if you are eligible. Once you have created a draft application you can edit it at any time until the submission deadline for the related call.

The application form will initially present you with an acceptance screen where you will need to accept both the Award Terms (available through a link) and the eligibility criteria in order to proceed. Upon acceptance you will get access to the actual application form, consisting of two sub-sections (tabs) which are explained in detail below. If you experience any problems, feel free to contact the LEO Foundation at [awards@leo-foundation.org](mailto:awards@leo-foundation.org).

## 1. Applicant Details:

This tab is partly auto-populated from the user account profile. If you wish to add your job (business or academic) title to the application, you need to update this under your Personal Profile found under the single letter icon at the top right corner and it will then be added upon next save. Mandatory fields to complete are your Date of Birth and field for Career Breaks (if you have had any).

## 2. Application Form:

This tab is for the actual application and contain sections for:

- **Curriculum Vitae (CV):** Please upload a comprehensive CV including all relevant information needed for a proper evaluation – e.g. career positions, educational background, teaching and/or reviewing experience, patents, independent funding, and publications. Your CV should not exceed 5 pages.

- **Letter of Recommendation:** Please upload a supportive letter from a current or previous head of unit, mentor, collaborator or colleague at a more senior academic level – at least Associate Professor.

### - Applicant Research Profile:

**a)** Research experience to date (max 250 words):

Here you should describe your previous scientific work on which the application is based.

**b)** Peer-reviewed work published to date (max 10 publications, no abstracts)

Please list up to 10 of your strongest published, peer-reviewed publications (e-pub is accepted). Please include DOIs or direct links to either publisher or bibliometric database.

**c)** Current and previous independent grant funding and fellowships (last three years, max 5 grants/awards):

Please list up to 5 grants/fellowships or Awards you have received as PI or co-PI during the last three years.

**d)** Vision of your future research (max 500 words):

Please describe here your vision for your future work and how this aligns with your previous achievements. Also, remember to describe how you envision your research will eventually create impact – both in the scientific community, the general public and for decision makers and patients alike.

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**Eligibility information:**

The LEO Foundation Awards constitute global recognitions of individual scientists who represents excellence and advance our understanding of skin and skin diseases. Our regional awards of USD 100,000 each are given annually to outstanding young scientists within regions Americas, EMEA and Asia-Pacific, whose work represent extraordinary contributions to dermatology research.

**An applicant should**

- Have his/her primary workplace within the relevant region at the time of being selected as awardee
- Be between 30 and 40 years of age at the time of being selected as awardee. Natural and reasonable career breaks such as paternity/maternity leave, military service or the like may be deducted
- Be able to demonstrate scientific merit in the form of at least 5 peer-reviewed first author or co-first author publications within skin-related research
- Be an active scientist within skin-related research
- Agree to become a 'LEO Foundation Alumni' with accompanying obligations, if selected as awardee.

**An applicant should NOT**

- Have commercial or cosmetic/aesthetic research as his/her primary focus
- Have personal or financial ties to LEO Pharma, including involvement in e.g. sponsored studies or clinical trials at PI level
- Be an earlier recipient of a LEO Foundation Award
- Be an earlier recipient of another prize or award (personal or for research) exceeding a value of 50.000 USD. Regular research grants are exempt from this condition.

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**Further information:**

Your application, if accepted for review, will be evaluated by the LEO Foundation Global Review Panel, the current composition of which can be found on the homepage [here](#).

The evaluation will focus on four main areas: **1)** Previous work and publication record **2)** Vision of future work **3)** Additional scientific merit (e.g. reviewing experience, undergraduate and graduate student supervision, societal appointments and organizer of scientific meetings etc.) and **4)** Independence (incl. ability to obtain independent funding)

Once you have completed your application you can submit it. Please note, that if any mandatory elements are missing you will not be able to submit. You will be notified by email if there are changes requested to your application or any decision has been made.