



KNOWLEDGE PATH

PROGRAMA DE FORMACIÓ 2019

FOR RESEARCHERS

1. TRAINING PLAN 2019

Presentation

The priority objective of the [Training Program](#) is to improve the qualifications and professional skills necessary to carry out the work and, in the case of the research staff, to carry out translational and excellent research in the lines of research prioritized by the IRSJD, and in Innovation.

We are committed to talent and the development of human capital, and, with this objective, the **2019-2022 strategic plan** includes different work lines aimed at reinforcing staff training.

On the other hand, our commitment to the recently obtained "[HR Excellence in Research](#)" recognition ensures compliance with the principles of the European Charter for researchers, according to which institutions must develop an attractive workplace and a stimulating environment. In this sense, the development of talent through training is particularly relevant.

Furthermore, at the general context level, our professionals need to develop a series of skills that allow them to evolve satisfactorily in their professional careers (inside or outside our Institution) and adapt to a flexible work environment. Faced with this scenario, the development of generic and transferable skills also takes on special relevance.

This training plan is complemented by **seminars and training activities carried out by the institutions that make up the Institut de Recerca Sant Joan de Déu.**

2. WHO IS IT FOR?

The main target of the training plan is the training staff and young researchers hired by the FSJD (or Ciber), and the staff members of the Research Institute: training staff, support technical staff, post-doctoral staff and senior both own and attached. This training program is also aimed at the Management Staff and the staff of the FSJD Clinical Trials Unit.

On the other hand, this program will also be open to staff at hospitals wishing to focus on research.

Additionally, it is possible to include other groups outside the Institution within the framework of the Research Seminars and Scientific Days of the Institute.

3. TRAINING AND ORGANIZATIONAL MODALITIES

Four types of training modalities are established to enhance the development of the different competency dimensions:

- **Knowledge and techniques:** Activities aimed at increasing scientific knowledge and the tools and techniques needed for research.
- **Soft Skills:** Activities designed to work on personal qualities and competencies.
- **Organization and Governance:** Activities aimed at getting to know the internal regulations and work processes.
- **Institutional training (Values):** institutional training will allow a deeper identification with the values of Sant Joan de Déu, and the application of these values on a day-to-day basis.

At the organizational level, we have two types of modalities:

- **Specialization sessions:** Duration less than 2h.
- **Courses:** Activities lasting more than 2 hours.

4. PROCEDURE AND OPERATING REGULATIONS

4.1 Inscription process

The primary recipients will be informed of the opening of the training actions through internal communications. The communication will include the content detail, the planning of the actions planned for the following months, and the registration code. The number of places planned and the group to which the action is directed will also be communicated. If you do not have an employment contract with the FSJD (or Ciber) or if you are not part of the IRSJD, you must send an email to formacio@fsjd.org to request the registration code.

Enrolment must be made through the [SJD Training platform](#) for each training action once the enrollment period opens.

If the number of people does not exceed the number of available places, all interested people may register as long as the eligibility criteria are met (the target group will be defined in each activity).

If the number of interested people is greater than the number of available places, the registration will be made in order of request.

Important note. It will be the responsibility of each interested party to have previously obtained authorization from their manager to be able to attend the selected course since most courses take place during business hours.

4.2 Formalization of the registration and commitment of the participants

From the Training Coordination, all those who have been included in the registration will be informed. The rest will be kept on the waiting list in order of arrival for the next session.

In case the registered person cannot attend the session, training (formacio@fsjd.org) must be reported as soon as possible to incorporate another person from the waiting list.

Important note. People who do not attend two training activities without prior notice will not be able to participate in other training activities this year.

4.3 Participation certificate

Each participant will receive a diploma of participation after each session. Once the training action is finished, you will be able to access the Virtual Classroom to answer the survey and download the attendance or accreditation certificate.

4.4 Evaluation of the training action

After each session, an evaluation survey of the training activity will be carried out to analyse the content, trainers, and format of the activity to continue improving the quality of future annual training programs.

For more information contact witg: formacio@fsjd.org

5. TRAINING ACTIVITIES PLANNED FOR 2019

NOM DE L'ACTIVITAT FORMATIVA PROGRAMADA	jun-19	jul-19	aug-19	sep-19	oct-19	nov-19	dec-19	jan-20	feb-20
Digital skills: Information search (on-line)									
Patients involvement: Introduction session									
Specialization session: Biobank									
Specialization Session: Confocal Microscopy									
HRS4R: Charter&Code i Personal selection (OTM-R)									
ICTs and health: Digital Health.									
Patients involvement (<i>on-line</i>)									
RGPD in Research									
Clinical research with Medical Devices									
Specialization session: Laboratory Services									
Sources of information, bibliographic research, scientific impact									
Introduction to the methodology									
Introduction to statistics									
Intellectual property: Patents and licenses									
Good practices in Project Management									
Writing scientific articles									
Fundraising									
Systematic reviews and meta-analysis									
Competitive financing opportunities									
Introductory course to R-Software									
Interpersonal Communication Workshop									
Good practices in Research									
Structural Equations									
How to write research projects									
Dissemination of scientific data to society									
Introducció a les bones pràctiques en Assajos Clínics (Presencial) ICH-Good Clinical Practice (GCP) Training Course (on-line) ICH Good Clinical Practice E6 (R2) (on-line)									

On request

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